



<b>Date:</b> 07.04.2021	<b>Time:</b> 5.30pm	<b>Venue:</b> Via Zoom (due to COVID-19)
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<b>Purpose:</b>	Annual General Meeting
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<b>Present:</b>	<b>Name</b>	<b>(INITIALS)</b>	<b>POST</b>
	Alycia Thomson	AT	President
	Sammi Bradshaw	SB	Secretary
	April Stowers	AS	Deputy President
	Sharon Theobald	ST	Education Secretary
	Kayleigh Medler	KM	Treasurer
	Clare Jermy	CJ	General Council
	Peter Garnham	PG	Life Vice President
	Arron Coe	AC	YPG Chair
	Hannah Green	HG	Social Media Secretary
	Paul Roskilly	PR	Charity Representative & Diversity Co-ordinator
	Allen Sweeney	ASW	Life Vice President
	Hazel Bowen	HB	PFS Chair
	Alison Homes	AH	Regional Forum representative
	Andrew Reeve	AR	General Council
<b>Absent:</b>	Claire Loveday	CL	General Council
	Holly Heald	HH	Vice President
	Sophie Briggs	SB	General Council
	Ren Stock		General Council
<b>Guests:</b>	Sue Donmall	SD	
	Richard Long	RL	
	Joanna Hall	JH	

		<b>Action by</b>	<b>Target Date</b>
1.0	<ul style="list-style-type: none"> <li><b>Apologies &amp; Welcome to Guests</b></li> </ul>		
1.1	<ul style="list-style-type: none"> <li>Apologies for absences as listed above</li> </ul>		
2.0	<ul style="list-style-type: none"> <li><b>Minutes of Last Meeting</b></li> </ul>		
2.1			

	<ul style="list-style-type: none"> <li>Minutes read and agreed by council from last meeting</li> </ul>		
3.0	<ul style="list-style-type: none"> <li> <b>Matters Arising</b>            AT talks about the vote that was taken last week in regard to the grant proposal. Following the results from that vote we have all voted in favour of agreeing to the grant proposal for this year. AT has notified Julie Hicks. So, to clarify we will be not taking a grant payment this year based on the fact that we have 12 months operating costs and six months reserves. There is enough to get us through 2021 and also be able to do our activities and planned events. If we do need any additional funds, then it's a discussion we can have with the CII and they will be able to give us a special grant if needed.         </li> <li> <b>Adoption of Model Constitution and the Byelaws</b>            Really pleased to say that we had no pushbacks from the CII with the adjustments that we wanted to make so we will be adopting the new model constitution and bylaws that were attached to the email that SB sent out yesterday and they will be on file for anyone that they would like a copy.             (ALL MEMBERS VOTED TO ADOPT)         </li> <li> <b>Adoption of Annual Reports</b>   <b>Accounts</b>            Report sent – CJ explains that the biggest difference between 2019 to 2020 is we actually made a profit because of the way we did things with no face-to-face events.             (ALL MEMBERS VOTED TO ADOPT)         </li> <li> <b>Charities</b>            No report submitted – PR explains briefly that there hasn't been any activity apart from a renewal a year ago. This seems to be a symptom of lockdown and COVID as no one has been able to arrange visits. PR to summarise in a report for the next council meeting.             (ALL MEMBERS VOTED TO ADOPT)         </li> <li> <b>PFS</b>            No report submitted – HB explains that due to lockdown there was quite a lot of CPD events being run with providers mainly. It has been encouraged to not use providers for the CPD work because it would overlap with what they were doing centrally, so the focus has been more niche events. There is one coming up at the end of this month which is mentioned in the newsletter. There was a bit of a slowdown of events at the end of last year as the PFS centrally were holding a lot of online events and we wanted to make sure that these didn't overlap or repeat.         </li> </ul>		

We ran the sponsored diploma for the first-time last year and Callum who was the successful candidate passed his first exam. He has his next second one on the 17th of April. After last year's success we have talked about repeating this along with the NII, which HB will touch upon in AOB.

(ALL MEMBERS VOTE TO ADOPT)

**Education**

No report submitted – ST to summarise. Over the past year quite obviously there have been no face-to-face meetings and we will continue this going forward for the time being. As a result of this there has been far more CPD content, and it has been significantly cheaper. We've also been doing regional collaborations which again has brought the cost down for us which has given as saving. All exams have gone online and have been going ahead remotely with remote invigilation which by all accounts hasn't had a great uptake but there has been some.

**April Stowers proposes the adoption of the annual reports.**

**Alycia Thomson's seconds the adoption of the annual reports.**

(ALL MEMBERS VOTED FOR THE ADOPTION OF REPORTS)

4.0

- Election of officers**

The following officers were elected;

<b>President</b>	Alycia Thomson
<b>Deputy President</b>	April Stowers
<b>Vice President</b>	Holly Heald
<b>Treasurer</b>	Kayleigh Medler
<b>Charities Representative</b>	Paul Roskilly
<b>Education Secretary</b>	Sharon Theobald
<b>Membership &amp; Social Secretary</b>	Sammi Bradshaw
<b>Dinner Secretary</b>	Sammi Bradshaw
<b>Regional Forum Representative</b>	Alison Holmes
<b>Young Professionals Group Chair</b>	Arron Coe
<b>Diversity Co-ordinator</b>	Paul Roskilly
<b>Secretary</b>	Sammi Bradshaw

5.0

- Election of Council**

Hazel Bowen  
Clare Jermy  
Ren Stock  
Andrew Reeve  
Hannah Green

6.0	<ul style="list-style-type: none"> <li>• <b>Thanks to the retiring president</b></li> </ul> <p>PG gives thanks to AT on behalf of the council for her term as president and for being a great representative for the council in a difficult time and the council are very happy to have AT for another term.</p>		
7.0	<ul style="list-style-type: none"> <li>• <b>Next Meeting</b></li> </ul> <p>Council Meeting – Wednesday 19<sup>th</sup> May 2021 Via Zoom</p>		